

COUNTRY CLUB HOMES ASSOCIATION MEETING MINUTES - 8/24/2010 - 7:00PM

ATTENDANCE:

- Ms. Peg Horner, President
- Ms. Catherine Forbes, Vice President
- Mr. Watkins, Newsletter Dir. & Director
- Mr. Kevin Karst, Secretary
- Ms. Mary Lu Johnston, Block Capt. Cor. & Dir.
- Ms. Katrina Vaught, Director
- Mr. Kelly, Director

DIRECTORS NOT IN ATTENDANCE:

- Ms. Nancy Reicher, Treasurer

ISSUES REVIEWED:

ACTION REQUIRED:

■ BUDGET REPORT: (Specific Meeting Purpose)

- Special discussion was given to the possible increase of dues based on the following items:
 - Unforeseen insurance rate increase
 - Administrative fee increases
 - Printing & production cost increases
 - Mailing rate increases
- Ms. Horner proposed a motion to increase dues to .25. Ms. Forbes seconded the motion. All present voted to against raising dues.
- Suggestions were floated on various ways to cover current deficits. It was agreed the existing savings would be utilized to address short falls within the current budget, until such time the economy improves, and increased adjustment to the dues will meet with the Board's approval.
- Mr. Karst - Verify residences that are delinquent with dues, and send appropriate notification letters. Ms. Forbes stated she would provide the form letters. **Mr. Karst.**

■ FALL EVENT PLANNING MEETING: (Specific Meeting Topic)

- Ms. Horner stated the event is scheduled for Sunday October 3rd, 2010. Ms. Forbes stated many vendors costs are less for Saturday service vs. Sundays. It was agreed the original date would stand with the time to run between Noon and 3:00pm.
- Mr. Karst - Inform Ms. Garrett of the Fall Event. **Mr. Karst.**
- Ms. Vaught will handle obtaining residence permission via a signed petition, and work with Ms. Horner to acquire permitting from the City. The Fall Event will be held on the 600 block of 58th Terrace, between the streets of Summit and Pennsylvania. **Ms. Vaught**
- Ms. Horner to obtain street cones/barricades from the City. **Ms. Horner**
- Ms. Forbes will handle Tables (10), Chairs (80), Children Entertainment (Inflatable and yard games). **Ms. Forbes**

- Ms. Watkins volunteered electrical power connections from their residence, provided CCHA will reimburse costs as/if needed. **Ms. Forbes**
- Ms. Horner, Mr. Watkins, and Mr. Karst will provide power cords.
..... **Ms. Horner, Mr. Watkins & Mr. Karst.**
- Ms. Horner and Ms. Johnston will handle table clothes, serving utensils, and silver wear.
..... **Ms. Horner & Ms. Johnston**
- Ms. Johnston will handle tent requirements. **Ms. Johnston**
- Ms. Horner, Ms. Forbes, and Ms. Johnston will provide coolers as required.
..... **Ms. Horner, Ms. Forbes & Ms. Johnston**
- Ms. Reicher will handle bottled water and soda. **Ms. Reicher**
- Ms. Horner, and Ms. Johnston to handle Garbage Cans, with Ms. Johnston providing liners.
..... **Ms. Horner & Ms. Johnston**
- Ms. Vaught, and Mr. Watkins to provide recycle bins & trash containers for the event.
..... **Ms. Forbes & Mr. Watkins**
- Ms. Johnston stated pricing from Wood Yard for 3 meats, 2 sides is \$7.50 (Seven Dollars & Fifty Cents) per person. With a 150 estimated attendance, a cost of \$1,125.00 (One Thousand, One Hundred Twenty-five Dollars) should be expected. **Ms. Johnston**
- Mr. Kelly will provide cookies and brownies from Costco. **Mr. Kelly**
- Mr. Watkins, and Mr. Karst - Pick-up and drop-off of Harvesters Container for donations. Mr. Watkins will provide a monetary donation container. **Mr. Watkins & Mr. Karst**
- Ms. Horner stated 4 members of the Board are up for re-election. Ms. Vaught, Mr. Kelly, Ms. Horner, and Ms. Reicher will be on the ballot. Information must be posted in the newsletter by September 3rd, and it was agreed Ms. Reicher will provide the ballot box and home owners list. Mr. Watkins will provide ballots distribution and count verification. Ms. Reicher will provide name tags and pens. **Ms. Reicher & Mr. Watkins**
- Ms. Forbes to create an E-blast to provide Ms. Johnston, for Block Captain distribution the first week in September. **Ms. Forbes & Ms. Johnston**
- Mr. Watkins to create and print event flyer with sample ballot, and provide it to Ms. Reicher for packaging, to be distributed by Block Captains. **Mr. Watkins & Ms. Reicher**

■ NEWSLETTER ISSUES:

- Ms. Horner stated the newsletter with sample ballot must be delivered by September 3rd, 2010 to inform members of the Fall Event and notify them of the Board Member Vote. Ms. Vaught, Mr. Kelly, Ms. Horner and Ms. Reicher to be placed on the re-election list.

- Ms. Forbes suggested a request be made in the newsletter asking who would like to receive the newsletter electronically to assist in reducing both printing and distribution costs. She stated the notice should be substantial to gain attention.
- Ms. Forbes and Mr. Watkins stated their tree fell on the new neighbor's vehicle, and it was suggested a photo be provided in the welcoming section of new neighbors.
- Provide notice of Harvester Donations during Fall Event.
- Mr. Karst stated he would like to provide a reminder of pet edict, which specifically addresses lease laws, and waste removal.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kevin G. Karst". The signature is written in a cursive style with a large, stylized initial "K".

Kevin G. Karst.
Secretary