

CCHA Board Meeting, Wednesday, 8-02-17, 7:00 p.m.

Attendance

Sharon McNulty, President; Catherine Forbes, Vice President (via Skype); Rachel Denton, Treasurer; Phil Watkins, Director, Communications; Kathleen Forsyth, Director; Lindsey Smith, Director

Meeting Minutes

May 17, 2017, February 21, 2017 and November 16, 2016 minutes were approved by the Board via email and sent to HA-KC for posting.

Budget Report

Ms. Denton reported on budget through June 2017.

- \$547.39 in Interest on Assessments is likely late fees and accrued interest collected. Ms. Denton to confirm.
- No new information regarding insurance increase from HA-KC. Ms. Denton to follow up.

Delinquent Dues

Ms. Denton reported on delinquents through June 2017.

- Delinquents down to seven (including two liens)
- Board agreed to send next letter to five current delinquents. Ms. Denton to notify Mr. Duffy.

Old Business

Garage Sale

Neighborhood garage sale held on June 10. Several homeowners participated. Board would like to try to get an actual count next year.

Block Captain Relations

- Block Captain Coordinator position remains open. No Board volunteers. Ms. Forbes is filling the position in the interim.
- Block Captain for W. 61st St., 400 & 600 blocks (north side only) is/are needed. Ms. McNulty is preparing a letter to send to W. 61st St. homeowners asking for a volunteer and to request contact information. Ms. McNulty will serve as B.C. in the interim.

Nextdoor.com Report

Mr. Watkins reported 76% participation of CCHA homes; 221 of our 289 homes; 340 individuals. Mr. Watkins continues to monitor the site and correct infractions. CCHA homeowners exhibit very few infractions.

Board E-Mail Accounts

Ms. McNulty to resend naming protocol to B.O.D. for setting up individual CCHA email accounts via Gmail. All CCHA communications will be conducted through these channels.

Sharing Board Documents

Ms. McNulty to resend the link to B.O.D. to set up Google Docs to share documents.

Meyer Circle Fountain

Ms. McNulty to resend summary of information to Ms. Forbes for inclusion in neighborhood eblast.

New Business

Fall Rendezvous, Saturday, September 9

- Checklist reviewed and remaining tasks assigned. Ms. McNulty to facilitate completion of tasks.
- Location: TBD by Monday, August 7, 2017 (Ms. McNulty)
 - Homeowner petition has been prepared.
- Board members to report to location by 10:30 a.m. for set up and remain for clean up after 2:30 p.m.
- Permit (Ms. McNulty)
 - Police & Firefighters: Scheduled, KCFD needs permit number. (Ms. McNulty)
- Food: BB's Lawnside BBQ, sandwiches plus sides. BB's to set up and serve.(Ms. Forsyth)
- Dessert: Pending available funds. (Ms. McNulty)
- Drinks & Ice: Cosentino's agreed to donate. To be picked morning of event.(Mr. Watkins & Mr. Duffy)
- Tables, Chairs & Bounce House reserved. (Ms. Denton)
- Collection of charitable donations: Board opted not to pursue this year.
- Miscellaneous items needed assigned
- Pending – Remaining items to be nailed down by Friday, August 4:
 - Entertainment:
 - Face painter/balloon artist pending search. Findings due by Aug. 4. (Ms. Smith)
 - Devise numbered ticket system for face painter (Ms. Smith)
 - Possible additional bounce house. (Ms. Smith)
 - CCHA Box of games. (Mr. Watkins)
 - Request homeowners bring additional outdoor games.
 - Flyers – Must be distributed to homeowners by Aug. 10:
 - Drafted. Printing pending receipt of final information. (Mr. Watkins)
 - Ballot initiative for re-appropriation of a portion of snow removal funds to be prepared and voted on by board via email. (Ms. Forsyth)
 - Assemble and deliver packets to B.C.s. for distribution by Aug. 4/5. (Mr. Watkins)
 - Ballots:
 - Request third party to tally ballots: The Vaughts to be asked. (Mr. Watkins)
 - Absentee ballots to mail to Ms. Forsyth
 - Vendor Payment:
 - Request cheques from HA-KC upon receipt of invoices. (Ms. Denton)

Funding

Budget discussion continues regarding purpose of reserve/general fund and additional funding for annual meeting.

- Board opened discussion about use of Snow Removal funds for annual meeting.
- Discussed setting up a fund for use at the Board's discretion.
- Discussed raising dues versus creating a special assessment.
- Board opened discussion about allowing advertising on eblasts to homeowners.

Next Board Meeting

The next CCHA Board meeting: 11-15-17 @ 7pm, Ryan Duffy's home.