

COUNTRY CLUB HOMES ASSOCIATION MEETING MINUTES - 11/15/2010-7:00PM

ATTENDANCE:

- Ms. Peg Horner, President
- Ms. Catherine Forbes, Vice President
- Ms. Nancy Reicher, Treasurer
- Mr. Phil Watkins, Newsletter Dir. & Director
- Mr. Kevin Karst, Secretary
- Ms. Mary Lu Johnston, Block Capt. Cor. & Dir.
- Ms. Katrina Vaught, Director

ISSUES REVIEWED:

ACTION REQUIRED:

■ APPROVAL OF MEETING MINUTES FROM AUGUST 24TH, 2010:

Former minutes approved by those present.

■ OLD BUSINESS:

■ BOARD MEMBER STATUS:

- Voting results from the Fall Event are as follows –

Ms. Peg Horner	43-For	1-Against
Ms. Nancy Reicher	41-For	5-Against
Ms. Katrina Vaught	43-For	-0-Against
Mr. Matt Kelly	46-For	-0-Against

- Motion was made to appoint Board Positions. The motion was declined as all Board Members should be represented. Motion to be reinstated at the next Board Meeting.
..... **Revisit @ Next Meeting**
- Ms. Forbes stated a position should be created to handle general management of the Annual Fall Event. A single position to coordinate and verify the work. All present considered this to be a viable suggestion, and agreed a description of the position should be generated.
..... **Revisit @ Next Meeting**

■ FALL EVENT POST REVIEW:

- Discussion occurred around appointment of a single person to coordinate the Fall Event each year. The position would place the person in charge of managing the event, and verify all aspects of the event. Reference the 3rd-bullet point under Board Member Status.
- Ms. Reicher stated based of the voting statistics, 46 residences were represented out of the 287 within the Association. A participation of 17 percent.
- Ms. Horner stated the Board should consider ways to generate greater association participation. Possibly a form of competition between blocks, or consider hosting the event at the block with the least participation the following year.

■ NEW BUSINESS:

■ MISCELLANEOUS ISSUES:

- Ms. Horner asked for the number of residents who agreed to accept the newsletters via e-mail. Mr. Watkins stated 36-total, including the Board Members, which should reduce the newsletter expense by approximately 12 percent. This maybe a viable cost reduction within the budget, and should be stressed to continue reductions.
- Ms. Reicher stated two new block captains are required. Ms. Johnston to address the issue. **Ms. Johnston**
- Ms. Forbes asked if a standard date and time for board meetings could be established for each quarter, too reduce future scheduling challenges for everyone. All members were acceptable to the concept, although no specific dates or time were set. Revisit issue at next meeting. **Revisit @ Next Meeting**

■ NEWSLETTER ISSUES:

- HAKC must receive the Newsletter by December 15th for distribution. Mr. Watkins stated all articles must be submitted to him by December 6th.
- Ms. Reicher requested corrections to the spelling of Block Captain - Todd Epperleys' name.

POTENTIAL ARTICLES -

- Define Block Captain responsibilities and services. This would provide members an understanding of how to utilize them. **Ms. Johnston**
- Fall Event review. (Potential Topics) **Ms. Forbes**
 - a) Total donations to Harvesters – (116 lbs. of food, with \$20.00 in cash donations).
 - b) Election vote tally (Reference 1st-bullet point of Old Business)
 - c) Approximate attendance
 - d) Photos
- Good neighbor stewardship article on Natural Rubbish Disposal. **Mr. Karst.**
- Statement of City Codes in effect. **Ms. Forbes**

■ BUDGET REPORT:

- Mr. Karst - Verify residences that are delinquent with dues, and send appropriate notification letters. **Mr. Karst.**

Ms. Reicher stated 5 residences are delinquent, with liens applied to three of those. The remaining two should be provided the notifications.

BUDGET REPORT – Continued:

- Ms. Horner motioned to accept the recent insurance police put in place. Ms. Reicher stated a concern with the \$1000 Personal Damage Statement Policy would apply per claim to each Board Member. This is higher than previous levels.
- Ms. Reicher provided a status report of the budget. The Fall Event exceeded the budget by approximately \$450.00, placing the Association over budget at this time by \$278.00. Totals for the year are not available at this time. Reference the 2010 Annual Budget & Expenses for details.
- The 2011 Budget was generated, and agreed to by all members present. **Ms. Reicher**

Respectfully Submitted,

A handwritten signature in black ink that reads "Kevin G. Karst". The signature is written in a cursive style with a large, stylized "K" and "G".

Kevin G. Karst.
Secretary