

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GREENWAY FIELDS HOMES ASSOCIATION**

**February 16, 2010
7:00 p.m. – 9:00 p.m.
Mike McAdam's Home**

Attendance

- Present: Gina Valentino, Aaron House, Barbara Martin, Ryan Felton, Joe Groebl, Mike McAdam, Philip Bouillette, Wendy Trainor, Jennifer Martin
- Absent: None

Agenda

- The Board voted unanimously to approve the Agenda attached hereto as **Exhibit A**.

Old Business

- Meeting Minutes
 - January 6, 2010 Board Meeting Minutes
 - The board voted unanimously to approve the minutes.
 - January 10, 2010 Board Meeting Minutes
 - The board voted unanimously to approve the minutes as amended.
- Invoices from Holiday Party and Annual Meeting
 - The Brooksider still needs to be paid.
 - Board members should give outstanding invoices to Philip Bouillette.
- Annual Meeting Review
 - Joe Groebl suggests that next year the board consider putting a flyer on each resident's door the week prior to the next annual meeting to serve as a reminder to residents.
 - The annual meeting may be moved next year because poor weather in January may inhibit attendance.
- Annual Billing
 - When the January billing was sent to residents, the billing included a \$20.00 line item for the parks project, which should not have been included. The Homes Associations of Kansas City (HAKC) recognized the error and promptly mailed a letter to residents explaining the error and how it would be rectified.
- Financials Update
 - Philip Bouillette provided the Board with a financial update. He stated that the statements for snow removal in January alone were more than \$5,000.
 - Philip also recommended that the Board include a one-page FAQs about the status of the CID in one of the next two newsletters. The Board agreed that this was a great idea.
 - Clarence Foxworthy informed Gina Valentino that the cost of liability insurance could be increasing. Gina and Philip will speak with HAKC to determine if there are other more cost-effective ways of obtaining insurance.

- Gina and Philip will also work with HAKC to see if the annual administrative expenses should be decreased considering the homes association's administrative needs will decrease as a result of the CID.

New Business

- Election of Officers
 - Gina Valentino was nominated for President. A vote was held, and Gina was unanimously elected President.
 - Wendy Trainor was nominated for Vice President. A vote was held, and Wendy was unanimously elected Vice President.
 - Philip Bouillette was nominated for Treasurer. A vote was held, and Philip was unanimously elected Treasurer.
 - Jennifer Martin was nominated for Secretary. A vote was held, and Jennifer was unanimously elected Secretary.
- Update Board Roster
 - The Board updated the roster.
- Telephone Calling System
 - The telephone calling system is now defunct as the business providing this service is no longer responding to calls.
 - The Board will look at other alternatives.
- Vendor Communications
 - Joe Groebl will contact current and potential vendors to ensure that the association is receiving the best and most cost-effective service from those providing park maintenance, snow removal, and trash pickup. Ryan Felton will contact Clarence Foxworthy to see about other options for trash pickup.
 - The Board discussed current and former sponsors of the newsletter and discussed who would contact those sponsors to see if they would continue their sponsorship.
- Newsletter
 - The newsletter traditionally is mailed in February, May, August, and November, which works well because it typically arrives at residents' homes just before association events.
 - Photographs from the holiday party will be included in the February newsletter.
 - Gina will prepare her President's Letter.
- Website
 - Ryan Felton is working to establish the Greenway Fields Homes Association website. GFHA resident Brian Hedgpeth has offered his assistance.
 - The Board determined that a Website Committee should be established. A motion was made to establish a Website Committee, the motion was seconded, and the Board unanimously voted to establish the Website Committee. Ryan Felton will serve as chair of the committee. Other committee members from the Board include Gina Valentino and Wendy Trainor.
- Spreadsheet
 - Ryan Felton has posted the spreadsheet to Google documents so that each Board member can update resident contact information. The deadline for updating this information is April 1, 2010. Aaron House will send Ryan Felton the most up-to-date spreadsheet later in the week.

- Standard Meeting Times
 - The Board decided that it would meet the 2nd Tuesday of each month.
- Kansas City School District
 - The Kansas City School District is shutting down approximately 30 schools to consolidate the District. The District is considering moving Westport High School students to Southwest High School at 65th and Wornall Road. A meeting is scheduled for Friday, February 19, 2010, from 6:30-8:30 p.m., at the Foreign Language Academy, 3450 Warwick. Gina Valentino and Barbara Martin will attend the meeting.
- Calendar
 - The Board discussed the 2010 calendar, as shown on Exhibit A.
 - Aaron House will contact Clarence Foxworthy to determine when other neighboring homes associations are conducting annual garage sales.
- 2010 Initiatives
 - The Board discussed the 2010 initiatives, as shown on Exhibit A.
 - The Board also discussed the need to install a sign at Strawn Park to limit park hours. Philip Bouillette will contact Brent Parsons to determine if Brent has suggestions for how to go about obtaining a sign.

Next Meeting

- The next meeting is March 9, 2010, at Philip Bouillette's house.

Adjournment

- The board voted unanimously to adjourn the meeting.

**EXHIBIT A
AGENDA**

**Greenway Fields Homes Association Board Meeting
Wednesday, February 16, 2010
7:00 p.m. at Mike McAdam's Home
6422 Summit, Kansas City, MO 64113**

Agenda

1. Approve Agenda
2. Review of Meeting Procedures
 - i. Order of the Meeting
 1. Topic addressed by meeting leader
 2. Topic given to floor for discussion during time period
 3. Floor chair concludes topic
 - ii. Voting
 1. Motioned requested by floor chair
 2. Motion accepted by a board member
 3. Motion second by a board member
 4. Vote conducted
3. Old Business
 - a. January 6th Meeting Minutes for approval (Aaron)
 - b. January 9th Meeting Minutes for approval (Aaron)
 - c. Invoices from Holiday Party or Annual Meeting
 - d. Annual Meeting
 - e. Annual Billing Feb 1 to Residents (Gina/Philip)
 - f. Financials update (Philip)
4. New Business
 - a. Election of Officers
 - i. President, VP, Treasurer, Secretary
 - b. Update Board's Contact Sheet
 - c. Telephone Calling System (Gina)
 - d. Vendor Communications (Joe)
 - e. Newsletter Update (Barbara/Wendy)
 - i. Feb, May, Aug, Nov
 - ii. Advertisers
 - f. Website (Ryan/Gina)
 - i. Due Dates for Content
 - ii. Committee Meetings
 - g. Meet with Gina for Spreadsheet Update: 1 hour in March
 - h. Determine a static time for Board Meetings
 - i. Kansas City School District Right Sizing
5. Calendar
 - a. January: Annual Meeting
 - b. February: Newsletter #1

- c. March: St. Patrick's Day Parade (on Wornall)
- d. April: Usually City-wide Leaf & Brush Pickup
- e. May: Newsletter #2. Brookside Art Fair (April 30-May2: 25th Anniv)
- f. June: June 13th for Annual Picnic?
- g. July: Popsicle Parade Sunday July 4. Week of July 4th is unlimited Trash Pickup
- h. August: Newsletter #3.
- i. September:
- j. October: GF Neighborhood Garage Sale: first week October?
- k. November: Newsletter #4. Usually City-wide Leaf & Brush Pickup
- l. December: Christmas Party first weekend of December. Mid-December is the Neighborhood Lighting Contest. Week after Christmas is unlimited Trash Pickup.

6. Initiatives for 2010

- a. Communication to Residents via Website
- b. Communication to Residents via Email Newsletter
- c. Beautification of GF Entrance at Greenway Terr and Wornall Rd
- d. GF Residents Leaf Removal Service

7. Next Meeting

8. Adjournment